



AmeriCorps Position Description

AmeriCorps Home Visitor

The Child Abuse Prevention Center, Birth & Beyond, and WellSpace Health do not discriminate on the basis of race, color, national origin, sex, age, political affiliation, sexual orientation, disability and/or religion. Reasonable accommodations may be provided upon request. If you are a person with a disability and you would like to request an accommodation, please contact Human Resources at (916) 244-1904.

***AmeriCorps** is a community service program that is funded by the government and participating community partners, which is designed to help communities meet the specified needs in their area by recruiting and training individuals who are willing to devote one to two years serving in selected community projects. Service programs strengthen communities, encourage responsibility, expand opportunities for education, provide service experience, and increase life skills. For more information on AmeriCorps, please visit www.americorps.gov.*

***WellSpace Health** is one of Sacramento's premier non-profit organizations proudly serving the homeless and underserved community of Sacramento for over 40 years. We offer professional services including: high quality primary health care; family planning; women's health including OB; immunizations; well child care and testing; diagnosis and treatment; addiction treatment; mental health counseling and pediatric dentistry.*

We are a leader in integrated care, blending physical health services with our well-known addiction and mental health treatment. We also offer a range of medical products through community partnerships including our T3 Program (Triage, Transport and Treat) that reduces Emergency Room overcrowding and our Interim Care Program (ICP) that reduces medical relapse following hospital discharge. In 2010 we have opened the first pediatric dentist clinic in the Sacramento area for our community.

Birth & Beyond Program

The Birth & Beyond Program focuses on overburdened families and children incorporating home visiting and family resource centers as a strategy for service delivery. A team of professionals, paraprofessionals, and residents of the community provide services.

Service Position Title: AmeriCorps Home Visitor

Service Position Summary:

The AmeriCorps Home Visitor shall serve as the family's primary contact with the Birth & Beyond (B&B) Program. The Home Visitor is responsible for developing a relationship with

the family and working in their home and community to build upon strengths and to enhance self-sufficiency. The Home Visitor reports to the Team Leader.

Essential Functions:

1. Home Visitation & Documentation (70%)

- Conduct regularly scheduled home visits to assigned families, to provide the Nurturing Parenting Program to parents and children in their homes.
- Conduct screens and assessments on all assigned families.
- Work with families to empower them to engage in problem solving.
- Model effective parenting behavior, provides support, education/ information, and provides parents with age appropriate parenting and positive discipline techniques.
- Promote parent participation in home activities (lesson) designed to promote the physical, emotional, social, and intellectual development of their children.
- Work with families to develop, review, and update Family Nurturing Plans per Birth & Beyond Policies & Procedures under the direction of the Team Leader.
- Model nurturing attitudes and behaviors in all contacts with program participants and program staff.
- Utilize community resources, in-home teaching, and supportive problem solving to help families meet the goals of their nurturing plans.
- Advocate for and act as a liaison for families with existing community services and agencies, which may include routine translation and interpretation.
- Complete documentation as required by B&B Policies & Procedures; including but not limited to: Face to Face reports; Family Nurturing Plan; Multi-Disciplinary Resource Team forms; Immunization Records; Critical Incident Reports, CPS reports, etc.

2. Supervision, Multi-Disciplinary Resource Team Case Reviews, Training (20%)

- Attend a minimum of 1 hour a week supervision with the Team Leader.
- Participate as a member of the B&B Multi-Disciplinary Resource Team (MRT) of service providers, presenting assigned families to the MRT as required.
- Consult with MRT members regarding issues the family may experience that need additional assessments, referrals, or services.
- Facilitate and document ongoing progress of the MRT action plan.
- Attend required B&B trainings provided by The Child Abuse Prevention Center, the County of Sacramento, and its Contractors.

Marginal Functions:

1. Other Duties Related to Service Activity (10%), including but not limited to:

- Maintain a safe, clean, resourceful, and enriching FRC environment for families and staff.
- Assist with and participate in the Family Resource Center (FRC) as needed (i.e., playcare, community events/fairs, etc.).
- Participate in AmeriCorps National Service Days.
- Assist with and participate in outreach, community engagements, referrals, and volunteer generation.
- Perform other duties as assigned that are associated with the AmeriCorps B&B Performance Measures.

Principal Working Relationships:

- Team Leader
- Program Manager
- FRC Staff
- Birth & Beyond Families
- Multi-Disciplinary Resource Team Staff
- Child Protective Services
- Cal Works
- Mental Health
- Various Community Service Agencies
- Child Abuse Prevention Center Staff

Knowledge, Skills and Abilities:

- Must be able to read, write, speak and understand the English language.
- Must have basic computer skills.
- Ability to work with diverse workgroups and teams.
- Ability to serve families with diverse economic, social, racial, and cultural backgrounds.
- Knowledgeable about local community resources.
- Ability to establish and maintain personal and programmatic boundaries while providing supportive services.
- Strong interpersonal skills and the ability to relate to individuals who may not share basic commonality, including value systems and behavior norms.
- Experience in working with culturally diverse communities and families, with the ability to be culturally sensitive and appropriate.
- Demonstrate good writing and organizational skill.
- Skill to maintain a professional, confidential work environment.
- Ability to self-initiate multiple tasks in an efficient manner.
- Must have the ability to be a self-starter and work independently.
- Knowledge of child abuse issues, substance abuse, family dynamics, and domestic violence.
- Knowledge of child development and behavior.
- Ability to establish and maintain personal and programmatic boundaries while providing supportive services.
- Strong interpersonal skills and the ability to relate to individuals who may not share basic commonality, including value systems and behavior norms.
- Ability to work evenings and weekends, as required.
- Ability to communicate clearly both orally and in writing.
- Ability to communicate professionally & effectively.
- Experience in social services in community settings with families preferred.
- Able to deal with stressful situations.
- Must report to service site as scheduled and agreed upon with Host Site Supervisor.
- Must be able to lift & carry a minimum of 15 lbs.
- Ability to frequently bend, twist, squat, kneel, reach, push, and pull.

Other Qualifications:

- Must be at least 18 years of age.
- Must be a U.S. citizen or lawful permanent resident.
- Clearance of fingerprint background check.
- Must possess a high school diploma or GED.
- Must possess a valid California Driver’s license, reliable transportation and auto insurance.
- Able to travel between sites and to offsite events.

ACKNOWLEDGEMENT:

Other than the completion of marginal functions, all of the above duties and responsibilities are essential position functions subject to reasonable accommodation. All position requirements listed indicate the minimum level of knowledge, skills, and/or ability deemed necessary to perform the duties proficiently. This position description is not to be construed as an exhaustive statement of duties, responsibilities, or requirements. Individuals may be required to perform any other position-related instructions as requested by their supervisor, subject to reasonable accommodation. This position description is not all inclusive.

This Position is a:

1700 Hour Commitment

900 Hour Commitment

To apply for this volunteer position, send resume to Ikadean Reid at ireid@wellspacehealth.org.

Applicant’s Name

Supervisor’s Name

Applicant’s Signature

Supervisor’s Signature

Date

Date